



City of Marco Island Florida

JOINT POLICE AND FIRE PENSION BOARD

MEETING MINUTES

November 7, 2013

Fire Department Training Room

1. CALL TO ORDER

The meeting was called to order at 1:00 P.M.

2. ROLL CALL

Firefighter's Board of Trustees members present: Jim Pope, Co-Chairman, Laura Litzan, Tom Kirstein, and Mary Husted.

Police Pension Board of Trustees members present: Al Schettino, Mark Haueter, Laura Litzan and Roger Hubley via telephone.

Others present: Attorney Pedro Herrera, Sugarman and Susskind, Charlie Mulfinger, Graystone Consulting, and Lynn Musgrave, Finance Department

A brief summary of the meeting is as follows:

3. MOTION TO APPROVE MINUTES

MOTION TO APPROVE THE MINUTES FROM THE AUGUST 8, 2013 MEETING by Laura Litzan. Second by Mark Haueter.

MOTION CARRIED UNANIMOUSLY.

4. RESIGNATION OF FIFTH TRUSTEE VICKI KELBER AND DISCUSSION AND VOTE ON NEW 5TH TRUSTEE MEMBER FOR THE POLICE PENSION BOARD.

MOTION TO APPOINT GLENN ZIRGIBEL AS THE FIFTH TRUSTEE FOR THE POLICE PENSION BOARD by Al Schettino. Second by Mark Haueter.

MOTION CARRIED 2-1.

5. THIRD PARTY ADMINISTRATOR PRESENTATIONS:

The Pension Boards heard presentations from The Pension Resource Center and Benefits USA.

MOTION FOR THE FIRE PENSION PLAN TO ENGAGE THE PENSION RESOURCE CENTER AND DIRECT ATTORNEY TO DRAFT A LEGAL AGREEMENT TO BE AUTHORIZED BY THE BOARD CHAIRMAN by Mary Husted. Second by Laura Litzan
MOTION CARRIED UNANIMOUSLY.

MOTION FOR THE POLICE PENSION PLAN TO ENGAGE THE PENSION RESOURCE CENTER AND DIRECT ATTORNEY TO DRAFT A LEGAL AGREEMENT TO BE AUTHORIZED BY THE BOARD CHAIRMAN by Al Schettino. Second by Glen Zirgibel.
MOTION CARRIED UNANIMOUSLY.

6A. FINANCIAL ADVISORS REPORT- CHARLIE MULFINGER, GRAYSTONE CONSULTING

Fire Summary of Relevant Facts

The total portfolio as of September 30, 2013 was \$8,828,903.69 with a total gain for the quarter of \$403,783.35.

Police Summary of Relevant Facts

The total portfolio as of September 30, 2013 was \$5,875,930.85 with a total gain for the quarter of \$227,137.39.

MOTION FOR THE POLICE PENSION PLAN TO ADOPT REVISED INVESTMENT POLICY STATEMENT PROVIDING FOR LARGE CAP CORE WITH A TARGET RANGE OF 0-12.5% AND A TARGET OF 10% by Al Schettino. Second by Laura Litzan.
MOTION CARRIED UNANIMOUSLY.

MOTION TO MOVE 10% OF THE POLICE PENSION PLAN EQUITY FUNDS TO COVERED CALL OPTIONS PER THE ADVICE OF THE FUND INVESTMENT MANAGER by Glenn Zirgibel. Second by Al Schettino.
MOTION CARRIED UNANIMOUSLY.

MOTION TO MOVE 10% OF THE FIRE PENSION PLAN EQUITY FUNDS TO THE COVERED CALL OPTIONS PER THE ADVICE OF THE FUND INVESTMENT MANAGER by Laura Litzan. Second by Mary Husted.
MOTION CARRIED UNANIMOUSLY.

MOTION TO MOVE 5% OF THE POLICE PENSION PLAN FIXED INCOME TO EQUITY WITH 2.5% IN LARGE CAP VALUE AND 2.5% IN LARGE CAP

GROWTH by Al Schettino. Second by Mark Haueter.
MOTION CARRIED UNANIMOUSLY.

MOTION BY TO REBALANCE THE FIRE PENSION PLAN PORTFOLIO by Laura Litzan. Second by Tom Kirstein.
MOTION CARRIED UNANIMOUSLY.

MOTION TO AMEND THE POLICE PENSION PLAN INVESTMENT POLICY TO ALLOW FOR ALTERNATIVE INVESTMENTS by Al Schettino. Second by Glenn Zirgibel.
MOTION CARRIED UNANIMOUSLY.

MOTION TO AMEND THE FIRE PENSION PLAN INVESTMENT POLICY TO ALLOW FOR ALTERNATIVE INVESTMENTS by Laura Litzan. Second by Tom Kirstein.
MOTION CARRIED UNANIMOUSLY.

6B. FUND ATTORNEY REPORT – PEDRO HERERRA, SUGARMAN AND SUSSKIND

7. IRS Determination Letter Request – 2014 Cycle

MOTION TO HAVE ATTORNEY FILE FOR THE IRS DETERMINATION LETTER REQUEST – 2014 CYCLE FOR THE POLICE PENSION PLAN by Al Schettino. Second by Glenn Zirgibel.
MOTION CARRIED UNANIMOUSLY.

MOTION TO HAVE ATTORNEY FILE FOR THE IRS DETERMINATION LETTER REQUEST – 2014 CYCLE FOR THE FIRE PENSION PLAN by Jim Pope. Second by Mary Husted,
MOTION CARRIED UNANIMOUSLY.

8. Discussion Regarding Nick Berger

MOTION TO SEND WORKMAN'S COMPENSATION SURVEILLANCE VIDEO OF NICK BERGER TO THE INDEPENDENT MEDICAL EXAMINER TO REVIEW AS PART OF HIS EXAMINATION by Laura Litzan. Second by Tom Kirstein.
MOTION CARRIED UNANIMOUSLY.

9. Discussion regarding Paul Ashby's Time of Service

Attorney Herrera advised that Paul Ashby can buy back his time. The actuary needs to be consulted to determine the cost.

11. Possible Pending Disability Claim by Ed Stamm

Attorney Herrera explained the disability procedures to Mr. Stamm. Mr. Stamm

will submit a disability application.

12. Pension Valuation Data Request by Foster and Foster to Conduct Actuarial Report.

It was the consensus of both the Fire and Police Pension Boards to not have the actuaries conduct evaluations this year.

13. Financial Matters – Lynn Musgrave, Accountant, City Finance Department

Lynn Musgrave distributed and discussed the Statement of Assets and Liabilities as of 9/30/2013.

Tom Kirstein requested a printout of the expenses paid by the pension plan at the next meeting.

14. 2014 Pension Board Meeting Schedule

February 6, 2014
May 1, 2014
August 7, 2014
November 5, 2014

15. Public Comment

None.

16. Meeting Adjourned

Respectfully submitted,

Al Schettino
Chairman
Police Pension Board

Ray Ladurini
Co-Chairman
Fire Pension Board

Mary L. Husted
Secretary
Fire Pension Board